

County of Los Angeles Public Library

Exhibit & Display Loan Agreement

The owner of the materials listed in this Agreement agrees to loan these materials to the County of Los Angeles Public Library who may exhibit or display such materials in a community library if the Library, in its sole discretion, determines the materials meet a programming or collection need.

The owner of these materials acknowledges that exhibits and displays are an integral part of Library programming and that the Library reserves the exclusive right to choose the theme, time, and place of any display or exhibit as necessary to meet the Library's programming and collection needs.

Further, the owner understands and acknowledges that submission of this Exhibit and Display Loan Agreement does not guarantee that the listed materials will be displayed or exhibited.

Reasonable care will be taken in handling displayed and exhibiting items, but neither the County of Los Angeles, the County of Los Angeles Public Library, nor any of its officers or employees shall be liable for loss or damage to any work displayed or exhibited in any of the community libraries.

The owner agrees that the total monetary value of these materials is less than \$1000.00.

If the materials are to be returned, this must be noted in the "Description of Display" section below and the owner of the materials must clearly label each item in a way which clearly denotes ownership prior to delivery to the Public Library.

Signature of owner: _____
Print name: _____
Address: _____
City / Zip: _____
Telephone: _____
Email: _____

Signature of Community Library Manager:
(to be signed only after a determination has been made that the listed materials meet a programming/ collection need of the Library)

Date: _____

